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## **ASUCBL 2110: No Budget, No Pay**

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### **Section 1: Establishment**

- 1.1 The purpose of this Bylaw is to promote transparency and accountability in the ASUC's use of funds and to insure that information related to funding use is readily available to the public.
- 1.2 This bylaw shall apply to all Executive Offices and any Appointed Office, Program, Commission, Council, Committee, or ASUC-sponsored organization which is allocated \$7,500 or more total funding (herein called "qualified units") in a fiscal year. This bylaw shall also apply to the Secretariat.
- 1.3 No part of this bylaw shall apply to grant-like funds such as grants, scholarships, the contingency fund, etc. which are not used directly by a qualified unit, but are instead re-allocated to some other person or organization.
- 1.4 For umbrella groups, this bylaw shall only apply to allocations of over \$7,500 to an individual child group or if more than \$7,500 is used directly by the umbrella group.
- 1.5 The process of collecting documentation referred to in this bylaw shall be implemented jointly by the Secretariat, Chief Accountability Officer, and Chief Financial Officer.

### **Section 2: Budget Outline**

- 2.1 No funds may be disbursed from any account under the control of a qualified unit after the third Senate meeting of the fall semester, until that unit has submitted to the Chief Financial Officer a budget outline for the projected use of ASUC funds for the fiscal year. In the case of umbrella groups, child groups shall have three weeks from the point of allocation to submit a budget outline.
- 2.2 The budget outline shall consist of a spreadsheet which generally delineates the proposed uses of the funds allocated to the qualified unit. This shall include a breakdown by semester; break down of major projects, events, or departments; and positions which receive stipends.
- 2.3 The Chief Financial Officer shall make budget outlines widely available to the public and shall forward them to the members of the Senate. The Chief Financial Officer shall also make the mid year funding reports of the qualified units widely available to the public.
- 2.4 Budget outlines do not need to be approved by the Chief Financial Officer or Senate Finance Committee, but the Chief Financial Officer and Senate Finance Committee shall have the authority to investigate and intervene if they find the budget outline to be

unsatisfactory.

- 2.5 Qualified units may deviate from their initial budget outline during the fiscal year, but any deviations in total greater than ten percent of the total amount allocated to the unit or one thousand dollars, whichever is greater, or any increase to stipends must be promptly reported to the Chief Financial Officer as an amended budget outline.