

ASUC BY-LAWS

Title XIX EDUCATIONAL ENHANCEMENT FUND

ARTICLE I: NAME AND PURPOSE

1.1 Name and Purpose

The Educational Enhancement Fund, or ASUC Fund for Educational Enhancement, has the purpose of assisting students who facilitate Democratic Education at Cat (De-Cal) courses or independent student initiated courses at the University of California, Berkeley in order to increase diversity and opportunity in education on the UC Berkeley Campus.

1.2 Mission Statement

To cause educational enhancement by increasing accessibility to resources for students who desire to facilitate courses at the University of California, Berkeley.

1.3 Funding

The ASUC shall provide funding each year in the form of a program line item in the ASUC budget of a sufficient amount to operate the ASUC Fund for Educational Enhancement. The Academic Affairs Vice President shall also provide within the ASUC Executive Offices office space, furniture, and equipment sufficient to operate the Fund for Educational Enhancement.

ARTICLE II: MANAGEMENT

2.1 ASUC Academic Affairs Vice President

1. The ASUC Academic Affairs Vice President shall be generally responsible for the administration and supervision of the ASUC Educational Enhancement Fund, subject to the limitations in the ASUC By-laws.
2. The ASUC Academic Affairs Vice President shall nominate, and the Senate shall confirm, by a two-thirds (2/3) vote of the entire Senate, the Director of the ASUC Educational Enhancement Fund. The ASUC Academic Affairs Vice President may remove the Director of the ASUC Educational Enhancement Fund and/or the Assistant Director with two-thirds consent of the Senate.

2.2 ASUC Committee for Educational Enhancement

1. The purpose of the Committee is to approve the De-Cal Program Representative, approve the Educational Enhancement application before the application is made available to individuals, and approve the group of fund recipients that have been chosen by the Educational Enhancement Director and the Academic Affairs Vice President or her/his representative. All applications submitted to the Director must be made available upon request to the entire Committee. The Committee has the power to conduct a line-item approval of the Fund recipients. It also has the power to issue recommendations to the proposed group of fund recipients and their respective allocations. The Committee has the power to overturn the Director's choice for Fund recipients by a majority vote of the Committee members.

2. Within the first two weeks of the Academic Semester, the Executive Vice President shall solicit the nominations of two Senate members to serve as representatives to both the Committee for Educational Enhancement and the Committee for Intellectual Community Fund, subject to two-thirds approval of the Senate.
3. The first meeting of the Committee for Educational Enhancement shall be held within the first four (4) weeks of the academic semester that the funds are to be distributed. If the funds are distributed each semester, the Committee shall meet at the beginning of each semester, as defined in this title.
4. The Executive Vice President is responsible for seeking the nomination and Senate approval of a replacement of a Senate representative, should an ASUC Senator be removed or seek removal from the Committee for Educational Enhancement. This replacement must occur by the next regularly scheduled Senate meeting after the notice of vacancy has taken place.
5. The ASUC Committee for Educational Enhancement will consist of five (5) members, with three (3) members constituting a quorum. The Committee shall consist of the ASUC Educational Enhancement Director from the Office of Academic Affairs, two (2) ASUC Senators, one (1) representative from the De-Cal Program, and one (1) representative of the Academic Vice President consisting of either the Academic Vice President or his/her appointee. The ASUC Secretariat shall be an ex-officio, non-voting member on this Committee.
6. De-Cal Program Representative

The De-Cal Program Representative shall be nominated by members of the De-Cal Program and approved by the Committee for Educational Enhancement. If there is no quorum attainable for the Committee, the De-Cal Representative shall be approved by the Academic Vice President. The ASUC Senate shall have the power to reverse any De-Cal Representative's approval with a two-thirds (2/3) majority vote.

2.3 ASUC Educational Enhancement Director

1. The duties of the Educational Enhancement Director shall be:
 - a. To serve as the chief administrator for the ASUC Educational Enhancement Fund;
 - b. To oversee the recruitment, training and retention of interns of the ASUC Educational Enhancement Fund;
 - c. To seek out additional funding sources for the Educational Enhancement Fund from private sources when needed;
 - d. To prepare the annual ASUC Educational Enhancement Fund budget for presentation to the ASUC Senate;
 - e. To arrange for the distribution and collection of the ASUC Educational Enhancement Fund applications to the campus for funding requests, with the majority approval of the Committee for Educational Enhancement;
 - f. To select the group of fund recipients from the applications received, their respective allocations, and present these recipients to the Committee for Educational Enhancement for approval. This group shall be created with the consultation of the Academic Vice President or her/his representative to the Committee.
 - g. To revise the group of fund recipients according to the recommendations of the Committee until the selected recipients and their allocations amounts are approved.
 - h. To develop and seek the Committee's approval of the De-Cal Representative from the De-Cal Board.

ARTICLE III: BUDGET

3.1 Criteria for Funding

The Fund will be administered based upon the request's level of importance or impact, the course's records, potential for success, contribution to the Cal community, and the possible negative ramifications on participation and success if the facilitator(s) or course(s) do not receive funding. All decisions by the Committee shall be made in a content neutral fashion, in accordance with federal law.

3.2 Development of Criteria

The funding formula or the criteria for funding shall be developed with the approval of the Committee for Educational Enhancement and then sent to the Finance Committee for review. The Finance Committee shall have the power to disapprove of the funding criteria of the Committee if it finds fault with its allocations that directly oppose the mission and integrity of the fund.

3.3 Conditions and Actions Regarding Abuse of Power or Mishandling of Funds:

1. Should any abuse of power or mishandling of funds be found to exist and be at the fault of the Office of Academic Affairs, the Finance Committee has the power to revoke the monies allocated to the Educational Enhancement Fund in the amount found to be mishandled. The total amount of funds allocated may be revoked with the two-thirds (2/3) approval of the ASUC Senate.
2. Should any abuse of power or mishandling of funds be found to exist and be at the fault of a committee member of the Committee for Educational Enhancement other than the Director and the Academic Vice President's representative, that committee member shall be removed from the Committee with the approval of the ASUC Finance Committee.
3. Any funds whose allocation was influenced by a removed committee member's vote shall be re-evaluated by the Committee for Educational Enhancement. If the removed committee member was an ASUC Senator, the Executive Vice President must seek a nomination for their replacement by the next regularly scheduled Senate meeting. This new nominee must be approved by majority vote of the ASUC Senate.

ARTICLE IV: SPENDING RESTRICTIONS

- 4.1 No more than 60% of the Fund shall be allocated within the Fall Session of the ASUC Senate.
- 4.2 No allocation shall be made from the Educational Enhancement Fund while the ASUC Senate is not in Session.
- 4.3 The Committee for Educational Enhancement may retroactively grant funding for the time between the last Senate Session and the first meeting of the Committee in the current Session.

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