

Spring Budget Frequently Asked Questions

What type of budget should I turn in?

Your group should turn in a *working* budget along with their application. This does not mean submitting last year's spring budget application. Your group's financial agent should have compiled a working budget of this year's revenues and expenses. Since student groups prepare their own form of budgeting, there is no specific format required. If your group does not currently keep a working budget and you need help creating one, you can email the ASUC Finance Officer for a sample working budget.

How many copies of our group's constitution, CLL registration, and working budget should I turn in?

As mentioned in the instructions, each student group should only submit ONE copy of these items in the envelope provided. Only the actual budget application needs at least 3 copies submitted.

When and where are the budget application workshops?

The budget application workshops are scheduled on February 28, 2pm @ 220 Wheeler and March 14, @ 220 Wheeler.

Do I need to turn in a working budget if my group is a 1st year group?

No, you will not need to turn in a working budget. However, you will need to turn in your group's constitution and CLL registration.

Where can I get my group's CLL registration?

You can obtain your group's CLL registration by visiting the Campus Life and Leadership website at <http://students.berkeley.edu/osl/>. Click on the "student organizations" tab and find the link "confirmation of registration form".

Can currently non-ASUC sponsored groups apply for funding?

Yes, you may submit a budget application to request funding for the next school year. However, you must be planning to gain ASUC sponsorship during the next school year. Please visit www.asus.org for more information on how to gain ASUC sponsorship. Without ASUC sponsorship, your group will not receive any allocated funding.

What if I do not know how old my group is?

You can check your group's years of standing on last year's official 2008-2009 Budget Allocations. You can obtain this document at the ASUC website under the "Documentation" tab and "Budgets & Spending" link on the left-hand column of the page.

What happens if my applications are late?

Your application will NOT be reviewed by the Finance Officer and will forfeit your group from receiving funding for the next year. If the Senate Finance Committee votes to consider your application, strict penalties will be applied and expect your group to receive budget cuts or no new budget increases.

What if I'm not satisfied with my group's allocation?

Your group may apply for an appeal. Appeal instructions will be provided along with the appeal applications release in April.

Where can I get my group's account number if forgotten?

You may contact the Finance Officer to obtain your group's account number.